

RES Emergency Operations Planning Meeting

Wednesday November 15, 2017

RES Science Room, RM 229

2:45-3:30 PM

Agenda and Minutes

November-15 2:45-3:45 PM

Update building security improvements

Action Plan-June Fire Inspection reports

Monthly drill review, training, and planning

Add-on item: Emergency Action Plan (Coaches)

Attendance: Chief Miller, Chief Course, Joe Dodge, Amy Morrison, Brooke Wisner, Jonann Torsey

Minutes:

1. Update building security improvements

Mr. Dodge and Mrs. Torsey have prioritized action steps.

Action 1 items involve training employees and students or research that can be completed.

Ex. Door locking systems; auditing camera surveillance.

We will begin scheduling and reporting on Action 1 items.

Action 2 items involve research, discussion with Fire/Police depts., cost proposals to the Board; and Board decision.

Action 3 items involve major renovation to building that cannot be completed without other life safety actions required.

2. Action Plan-June Fire Inspection reports

Questions asked of Chief Coursey:

Gym occupancy has been changed to < 300 making it so we can continue using the space without tripping over the sprinkling requirement.

Authority Having Jurisdiction (AHJ) is the Rumney Fire Department

Items that are italicized are current compliance concerns

We must respond to the Dec and June reports in writing.

Mr. Dodge and Mrs. Torsey have prioritized action steps.

Action 1 items involve code issues that can be scheduled to be corrected immediately within budget without board consent.

Action 2 items involve research, discussion with Fire/Police depts., cost proposals to the Board; and Board decision.

Action 3 items involve major renovation to building that cannot be completed without other life safety actions required.

3. Monthly drill review, training, and planning

Fire Drill on the 11th

K-4 Field Trip on 18th

Earthquake and Evacuation Drill on October 19th

5-8 Fire Extinguisher Training on 25th

Notify RFD prior to next drill

4. Emergency Action Plan-expand to include after school and field trips

Training

CPR and First Aid

Coaches and Teachers to take CPR and First Aid

Increasing requirement for staff to be certified.

Mrs. Torsey will schedule training.