Meeting called to order at 5:30 pm

**Agenda Review and Disposition** – Discussing change of time for Budget Hearing and District Meeting.

**Minutes of November 25, 2019**

Minutes will be adjusted to include in section “Discussion Items” under “b.” to add those who spoke to “the consensus of the Board, for those who spoke, would be to hold off presenting the proposed addition until next year as the tax assessments and tax bills have just been released and they need more time to get the information out to the community”. On a motion by Greg Campbell, seconded by Joanne Marcotte, the Board voted to accept the November 25, 2019 minutes as amended.

**Principal's Report:**

1. Holiday Concert – The concert was held on the 12th and it was a full house for the evening performance.
2. Seniors Holiday Lunch – 21 seniors enjoyed a holiday lunch and rehearsal.
3. Winter Activities program starts on January 8th, 2020. Skiing/snowboarding will be at Waterville Valley, skating will be at Plymouth State University and swimming will be at Mountain Club at Loon.
4. Holiday season break starts on Friday, December 20th at noon and return on Thursday, January 2, 2020.
5. Holiday gifts – This year there was tremendous support from many sources in helping with the holiday gifts for families. Thank you to all of the donors in making this possible.

**Privilege of the Floor #1** – None
Discussion Items:

A. FY19 Audit Management Representation Letter (Board Chair Signature) was presented to Barry VanDeMoere to sign. The District turned over all audit information and there were no management corrections. Thank you to Dan Rossner and KK Gauthier, the TSD Bookkeeper.

B. Recap Discussion on Future Building Project: There was a lengthy discussion about the proposed community project as well as many of the same items discussed in the previous meeting.
   a. Barry VanDeMoere, Diana Daigle and Jon Bownes explained how the Board got to the position where they are now. From the building plans of 2008, the revised addition in 2009, meeting with Thornton Selectboard, Enrollment Projection Study in February 2019, the community, town and library needs to the proposed community project to-date.
   b. Condition of the current library structure.
   c. The need for a location for community events and for the numerous groups that do use the facilities.
   d. Elections being held at the school.
   e. Not presenting the community project this upcoming march and the reasoning behind the decision.
   f. Citizen Committee – The need to reach out to the community to enable residents to make an informed decision.

C. FY21 Budget Review/Discussion - Mark Halloran went over the FY Budget Draft #2 Overview Key Accounts. Jon Bownes then went through the proposed budget section by section and answered questions. There was a motion made by Diana Daigle and seconded by Joanne Marcotte to add $15,000 to the budget for Architecture & Engineering Service. The Board voted unanimously in favor to add $15,000 to the budget. With a motion made by Joanne Marcotte and seconded by Greg Campbell the board agreed to present a Contingency Fund of $3000 as a Warrant Article.

D. Other Business – There was a brief discussion on changing the time of the Budget Hearing and the District Meeting to 6:00pm. On a motion by Greg Campbell and seconded by Diana Daigle the Budget Hearing and District Meetings times have been changed to 6:00pm.

Recognition and Awards:

Mr. Bownes recognized Eileen Woolfenden for everything that she does here at the school and stepping in to help with the holiday shopping.

Privilege of the Floor #2 - none

Nonpublic Session
On a motion by Diana Daigle and seconded by Greg Campbell, the Board voted unanimously in favor to enter non-public session.
The Board entered non-public at 7:20pm.

*On a motion by Joanne Marcotte, seconded by Diana Daigle, the Board voted unanimously in favor to enter public session.*

The Board entered public session at 7:45pm

The Board discussed forming a Citizens Committee and how it needs to be defined. The Board will be looking into this with information to set up the perimeters.

*On a motion by Barry VanDeMoere and seconded by Joanne Marcotte, the Board voted unanimously in favor to adjourn.*

The meeting adjourned at 8:05pm

Respectfully submitted,

Lynne Campbell
Board Secretary

**Future Meetings: 1/27, 2/tbd**